



melaleuca

REFUGEE CENTRE

Torture and Trauma Survivors Service of the NT Inc.

ANNUAL REPORT FOR THE YEAR 2015 - 2016





## WE ARE MELALEUCA... WELCOME!

This year, 2015 – 16, we were approximately 97 Individuals from over 20 different nationalities with a passion for social justice and human rights, who came together to contribute as staff and volunteers of Melaleuca Refugee Centre.

With the leadership of our CEO and Board of Management, coupled with the support of a diverse community of individuals and families, we have yet again successfully progressed with courage towards our mission.

Together we are Melaleuca's personality and identity, imbuing ethical behaviour with heart driven by the values of compassion, respect for human rights and inclusion. Like a person whose head is consistently filled with thoughts of how to increase quality services, shift social attitudes to generate greater inclusion and whose hands serve families, women, and men who had been displaced, and extremely hurt for no fault of their own, Melaleuca is alive.

Each year, we, Melaleuca change. We grow and adapt like everyone's life does – the new is explored and the old becomes a part of us, as we take wisdom from it, while focusing on honouring every single person we welcome in the now.

We are the internal and external being of Melaleuca. We are Melaleuca's dreams, actions, pride, honour, conscience, identity and all things Melaleuca

This is our story of a year that has been.

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### Our Mission

Melaleuca Refugee Centre provides an environment for resettlement and healing of refugee survivors of torture and trauma, their families and community through confidential, high -quality and holistic services

### Our Vision

Melaleuca Refugee Centre is recognised as a leader in facilitating the recovery of refugee survivors of torture and trauma.



## CHAIR PERSONS REFLECTION

Melaleuca Refugee Centre has throughout the 2015/16 year continued to progress our mission to provide an environment for resettlement and healing of refugee survivors of torture and trauma, their families and community through confidential, high-quality and holistic services.

This year we have witnessed a number of highs and also a number of lows. However, together, we have come through and continue to be Melaleuca.

### **Operations**

This past year has been a challenging year for us. Changes in Commonwealth Government priorities and policies has meant

less new arrivals being resettled in the Northern Territory during the year. There has also been a decrease in the number of asylum seekers held locally in detention centres. Adding to this in May, the Commonwealth Government announced the closure of the last detention centre in Darwin. Whilst some of these changes are to be welcomed, the impact has been stark; a significant reduction in the number of clients requiring assistance. This had a dramatic impact on Melaleuca with the need to reduce the staffing establishment again this year, meaning a number of valued colleagues were made redundant.

During the latter part of the year we were advised that the Northern Territory would welcome a cohort of new arrivals from the Middle East. As a result we commenced planning for these new arrivals and gearing up operations to welcome them to our community.

Subsequent to the end of the year we were advised that the Commonwealth Government was issuing a tender for the provision of Settlement Services. This was a two stage process with interested parties, such as Melaleuca, needing to complete a Request for Expression of Interest (REOI) document in order to be considered for inclusion in the tender process. It was a complex response that was needed and

required the forging of new partnerships and alliances across Australia.

### **Strategic Plan**

The environment in which Melaleuca operates is ever changing. In order to remain a viable and sustainable organization serving the needs of some of the communities most vulnerable people we need to change. During the year we started to bring life to the new strategic plan. As included last year the new strategic plan seeks to position Melaleuca to move into new areas of service for our clients and also the wider community. It builds on existing strengths and capabilities. This plan will ensure that Melaleuca becomes a more viable and sustainable organization that continues to live out its Mission.

### **Northern Territory Human Rights Awards**

During 2015 the Northern Territory's Human Rights Awards, the Fitzgerald's, were again awarded and I am proud that Melaleuca was an inaugural sponsor and a member of the organising committee. It was a very successful event for the Northern Territory. We will again participate in this manner for the 2016 awards.

## Financial Report

I commend the audited annual financial statements to the members.

## Unqualified Audit

Again this year we received an unqualified audit report from the External Auditors, Merit Partners.

On behalf of the Board of Management and the Members I extend our gratitude and support to our Interim CEO, Kwame Selormey, and all the valued staff of our Melaleuca for the important and vital work they have done over this past year. This year we also said farewell to Caz Coleman, who after 3 years of service as CEO, decided to return to Melbourne. We extend our gratitude to her for her dedication and commitment to Melaleuca and importantly our clients.

On behalf of the Members I extend our appreciation to the members of the Board of Management for their work in supporting the CEO and all staff over this past year.

We look forward to continuing to serve out the Mission of Melaleuca Refugee Centre in the coming year.

Yours sincerely,

Ross Springolo FCPA FGIA FAICD





## CEO'S MESSAGE

It is a great honour for me to become part of Melaleuca and to celebrate a year that has not only been highly productive, but one that has seen immense challenges and changes. Melaleuca is one organisation among a sea of organisations that is currently experiencing the impact of Territory and Commonwealth Government reforms as Australia continues to adjust its services to be aligned with personalised outcomes for the people we serve.

This means the changes that we experienced in the last 12 months have not been isolated to Melaleuca alone. However, having listened to the experiences of staff going through the multitude of changes and also to our clients, there is something extremely unique about Melaleuca's response to the changes that is refreshing. The openness to embracing

change even in times of weariness, the capacity of individuals to park resistance and to enquire as to why the change is occurring, that inquisitiveness to finding out more and to then understanding why the new is necessary is what creates Melaleuca's difference.

Every day, Melaleuca weaves hope, every day it welcomes challenge and everyday it generates courage for those who are challenged. Often, in times of significant change we seek the counsel of our friends, often around food, where we talk, share stories and exchange wisdom as we recharge ourselves for the next chapters in our lives. This year, Melaleuca has done just that. It has been a year where the organisation has spoken up on many occasions to ensure that the voices of the people we serve are not lost and that the decisions that are external to Melaleuca continue to enrich the lives of the communities we serve. At the same time, it has been a year of redesigning of service models to enable an increase in resettlement patterns in the Northern Territory, which has a direct impact on our torture and trauma counselling services and the work needed to be done at community grassroots level to prepare for inclusion of new arrivals from Syria and Iraq, while also ensuring that our existing clients continued to be well supported.

We also welcomed the closure of the Wickham Point Detention centre, which had a flow on impact across the organisation. In that period of significant change, Melaleuca called friends and communities together around World Refugee Day. Here we exchanged stories, celebrated diversity and heard the wisdom of the communities we serve. This one event continues to be an event that truly reminds us about the importance of having friends and for being part of a community that welcomes and accepts the difference we bring.

In hearing the stories, I am humbled to say that Melaleuca came to life in the year 2015 as its emotions, its thinking and its behaviours were synchronised.

I thank my colleagues who together make Melaleuca its own person as an organisation and the Board of Management for their leadership and guidance.

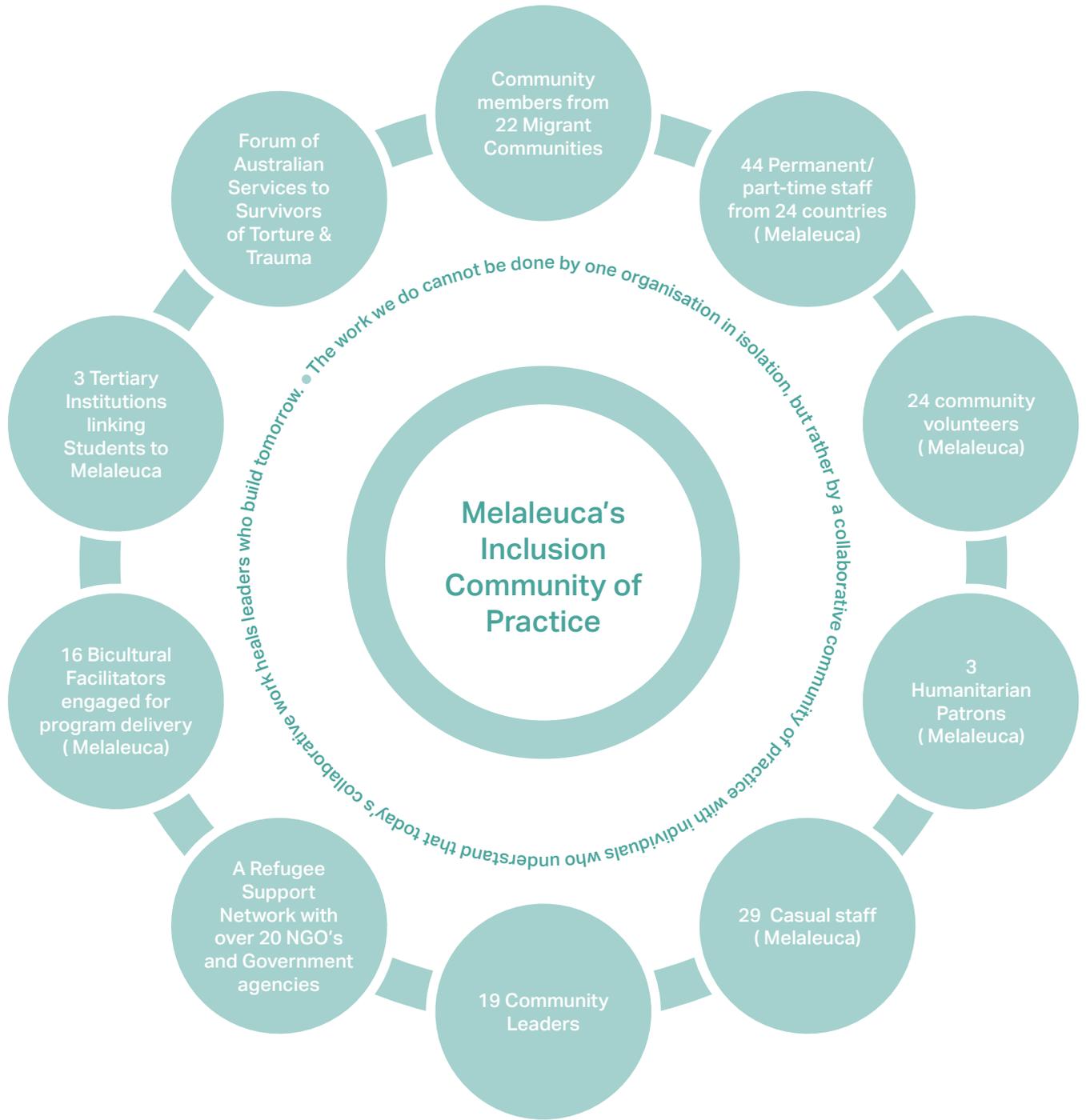
I particularly thank the individuals and families who placed their trust in us to walk alongside and to nurture their healing as they come home.

I hope you enjoy reading our annual report.

Kwame Selormey  
Interim Chief Executive Officer

*“Valuing focus on clients means we are accountable to the people we serve and we work collaboratively with each individual as a leader to provide the meaningful services that support a good life”*





## WITH OUR HEART

Melaleuca Refugee Centre warmly welcomes individuals and families who have been forced to leave their countries and homes and become refugees. As we welcome our new fellow community members, we hear their stories of courage, strength, hope, dignity, hurt, fear and anticipation and our values are called to action.

Each story is a story that sparks mutual transformation. As our clients move into new independence and leadership, we as individuals within an organisation that leads services of healing move more into greater understanding of what it has to be like to be a servant and of service.

Our heart as an organisation is transformed by the people we serve and in doing so, they become the leaders who teach the way, as they too are transformed. The story of the individual becomes our story as we share in it. A new story is written at every "welcome" .

## LEAVING HOME AND FINDING HOME

(Francis, Anne, Daniel and Joshua's story)

We grew up in the Democratic Republic of Congo, and that is where we spent most of our lives, but we did not meet each other in Congo. In 2002, we each fled Congo due to the situations and went to Malawi, seeking opportunities. We did not speak English when we arrived individually in Malawi, so we had to learn as much as possible in order to get by. We met each other in Malawi. Francis was working as an optical technician, and Anne was a trader, supplying various goods like cloth and other products to local traders. Life was difficult and our head was always full of worry.

We stayed in the camps for 14 years waiting for an opportunity to be processed so that we could start a new life. We lodged our application with the UNHCR and then we waited. Our children Joshua and Daniel were born while we were waiting.

One day we got the news that we had been processed and that we were to go to Australia. That night we were so happy and so excited that we did not sleep. Everything just felt and looked different then. So we begun the preparations to go to Australia, and we participated in the orientation training. They asked us how we were feeling and we were so happy and on top of the world, and they told us that "today you are at the highest point because you are among the lowest. But once

you get there you may feel at your lowest among the highest, because everything will be new and beyond your reach... don't forget this moment of height".

The night before we left Malawi, again we couldn't sleep. There was so much excitement and gratitude. On 18 May 2016, we landed in Sydney, and then we waited 5 hours to take the next flight to Darwin. We landed in the middle of the night in Darwin on the 19th May. There were 17 of us, 3 families all together.

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**"Someone made an effort for us to come here, so we pay it back in effort"**

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When we arrived in Darwin, we were greeted by a large number of the Congolese community. They were waiting for us at the airport with Congolese food and they welcomed us warmly. We left our people in Congo and went to Malawi, then we finally arrived in Australia, and our people were the first ones to greet us. We were home. We met our Case worker Nadina from Melaleuca who had organised our welcome, and she has stayed with us since then, introducing us to many many connections inside and outside of Melaleuca. She introduced us to Darryl, who has also stayed with us as a volunteer connecting us to various parts of the Australian community.

Our children are free, happier and better connected. Sometimes they test the boundaries a lot, because they know that here they can. We are learning about how to be better parents in Australia everyday, and Andrea and Albert from Melaleuca help us a lot with that and we work together with the schools. We know that while we will remember the bad life always and it will remind us not to get lost, we are raising children who will forget that life and so we leave it in Gods hands to guide them, because there are some things that have to change. We wanted to come here so that our children can have a good life. But now that we are here, if we only want to give them our old lifestyle, then that's not a good life. We are learning a lot about the law of Australia through the program at Melaleuca. It is so different but we are learning this so that at least we can be the ones that teach our children about this through our actions. We want to be the ones to give this to our children. Someone made an effort for us to come here, so we pay it back in effort.

We understand what they said before we left Malawi that we will be low to start with. But we have a lot of help from Annie from Melaleuca and we are happy. Hope is there. When we say things, it is listened to and there is always a way.

It took us and the efforts of many people to make this happen. Today, we have freedom, we have new friends, from different countries, we are at home, we are sleeping better, our children are happier and life has really changed.



*“ Because we remember the bad life, which is where we came from, it gives us the confidence to move forward and find our way. If we forget where we came from, we will be lost here ”* Francis

## WITH OUR HEAD

The year 2015-16 has been a year of reflection and re-adjustment as we have looked closely at the ways we do things which serve our communities better and also made changes to the ways which do not serve their intended purpose.

Melaleuca did a lot of thinking this year around our systems, our practices and our service approaches. Here are some of the outcomes of our thoughts:

- We thought about the impact of the new Enhanced Escort Policy on clients accessing counselling at Melaleuca and in sharing our thoughts found solutions to support the dignity of clients in collaboration with key stakeholders
- We contributed and led discussions with the Offshore Services for Survivors of Torture and Trauma (OSSTT) in the Forum of Australian Services to Survivors of Torture and Trauma (FASSTT) network to determine the best way to maintain torture and trauma counselling for persons subject to return to Nauru and transfer of files between FASSTT agencies in Australia and Nauru.
- We contributed on the panel of the Northern Territory Human Rights Awards.
- We informed the nationally distributed Settlement Council of Australia information on Safe Haven Enterprise Visa (SHEV) and Temporary Protection Visas in regional areas.
- We collaborated with Human Capital Alliance (based in Sydney) to work on the Primary Health Network (PHN) Refugee Health Network review.
- We established a Refugee Support Network (Local area Coordination), comprising of agencies that engage with Refugees and CaLD communities as a community of practice to share thoughts and strategies that ensure seamless support to clients at an interagency level
- We consulted extensively and enriched our thoughts taking on board feedback from interested agencies and clients in partnership with Multicultural Council of the Northern Territory on how best to design and celebrate World Refugee Day in 2016.
- We engaged Fr Frank Brennan SJ AO who is an Australian Jesuit priest, human rights lawyer and academic with a longstanding reputation of advocacy in the areas of law, social justice, refugee protection and Aboriginal reconciliation, to share his reflections at a community event
- We welcomed and activated the Stop It at the Start Campaign advocating for the safety of women
- We reviewed and developed new policy frameworks to support our service delivery
- We shared our training with the NT Police and provided training to over 200 police officers about trauma impact on refugees.
- We sought feedback from all staff and clients about being a trauma informed agency, which helped identify a number of gaps in how we all understand the structures of Melaleuca as well as some actual gaps in policies and practices.

*“Valuing Social Inclusiveness means we support and advocate for active citizenship and belonging”*



WITH OUR HEAD



## WITH OUR HANDS

- Trauma informed training provided to 1,098 individuals from various organisations • 1 Webinar lecture
- ### TRAUMA INFORMED TRAINING

- 12 organisations offered activities at their information stalls on Top end world refugee day • 66 family harmony sessions provided
  - 37 CALD and refugee cultural performances facilitated across 4 community events in Top End
  - 264 hours of mentoring provided to community members in group facilitation
- ### COMMUNITY DEVELOPMENT

- 8 youth groups were run, assisting 64 young people in their settlement • 46 clients counselled for trauma and torture impact
  - 45 children and young people engaged in counselling groups at schools, improving resilience and torture impact
- ### TORTURE AND TRAUMA COUNSELLING & SUPPORT

- 52 new individuals welcomed to Australia • 12 orientation sessions
- ### SETTLEMENT SERVICES

We gathered all our thoughts and blended them together with our values, then we generated passion which in turn compelled us to act responsibly, ethically and effectively. These were some of our actions:

## WITH OUR HANDS



**Independent auditor's report to the members of the Melaleuca Refugee Centre Torture & Trauma Survivor's Service of the Northern Territory Incorporated**

We have audited the accompanying financial report, being a special purpose financial report, of the Melaleuca Refugee Centre Torture & Trauma Survivor's Service of the Northern Territory Incorporated, which comprises the balance sheet as at 30 June 2016, and profit and loss statement for the year then ended, a summary of significant accounting policies, other explanatory notes and the statement by members of the Committee of Management.

*The Responsibility of the Committee of Management for the Financial Report*

The Committee of Management of the Association is responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies described in Note 1 to the financial statements which form part of the financial report are appropriate to meet the financial reporting requirements of the Associations Act and are appropriate to meet the needs of the members. The Committee of Management's responsibility also includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances. These policies do not require the application of all Accounting Standards and other mandatory financial reporting requirements in Australia.

*Auditor's Responsibility*

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee of Management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

*Independence*

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

*Auditor's Opinion*

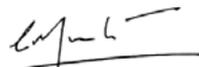
In our opinion the financial report presents fairly, in all material respects, the financial position of the Melaleuca Refugee Centre Torture & Trauma Survivor's Service of the Northern Territory Incorporated as of 30 June 2016 and of its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements and the Associations Act.

*Basis of Accounting and Restriction on Distribution*

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the Melaleuca Refugee Centre Torture & Trauma Survivor's Service of the Northern Territory Incorporated to meet the requirements of the Associations Act and the Association's constitution. As a result, the financial report may not be suitable for another purpose.

*Merit Partners*

Merit Partners



MunLi Chee

Director

DARWIN

14 September 2016

[meritpartners.com.au](http://meritpartners.com.au)

MELALEUCA REFUGEE CENTRE  
TORTURE AND TRAUMA SURVIVOR'S SERVICE OF THE NORTHERN TERRITORY INC

STATEMENT BY MEMBERS OF THE COMMITTEE OF MANAGEMENT

The Committee of Management have determined that the Association is not a reporting entity.

The Committee have determined that this special purpose Financial Report should be prepared in accordance with the accounting policies outlined in note 1 to the Financial Statements.

In the opinion of the Committee of Management:

- (a) The accompanying Financial Report, being a special purpose financial statement, is drawn up so as to present fairly the state of affairs of the Association as at 30 June 2016 and the result of its operations for the year then ended;
- (b) The accounts of the Association have been properly prepared and are in accordance with the books of accounts of the Association; and
- (c) There are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

The Committee of Management confirms as follows:

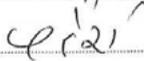
- (a) The names of each Committee Member of the Association during the relevant financial year were:

Ross Springolo, Paresh Raj Ghimire, Elisabeth Armitage, Colin McDonald, Cathy Curry, Allison Stewart, Emily Raso and James Smith.

- (b) The principal activity of the Association during the relevant financial year was the provision of settlement and counselling services to refugee families in the Northern Territory.

- (c) The net Operating Surplus of the Association for the year was \$1,056 (2015 – Deficit \$348,775)

Signed at Darwin this 14<sup>th</sup> day of September 2016

  
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## MELALEUCA REFUGEE CENTRE TORTURE AND TRAUMA SURVIVOR'S SERVICE OF THE NT INC.

BALANCE SHEET  
AS AT 30 JUNE 2016

	Notes	2016 \$	2015 \$
<b>CURRENT ASSETS</b>			
Cash and bank	2	1,408,229	971,405
Receivables	3	288,377	367,915
Prepayments		6,558	0
		<u>1,703,164</u>	<u>1,339,320</u>
<b>NON CURRENT ASSETS</b>			
Property, Plant and Equipment	4	<u>774,594</u>	<u>844,930</u>
<b>TOTAL ASSETS</b>		<u>2,477,758</u>	<u>2,184,250</u>
<b>CURRENT LIABILITIES</b>			
Payables	5	256,284	104,583
Employee Entitlements	6	221,581	217,901
Provisions		10,000	0
Unexpended Grants	8	97,794	0
Revenue Received in advance		5,640	0
		<u>591,299</u>	<u>322,484</u>
<b>NON CURRENT LIABILITIES</b>			
Provisions		<u>23,637</u>	<u>0</u>
<b>TOTAL LIABILITIES</b>		<u>614,936</u>	<u>322,484</u>
<b>NET ASSETS</b>		<u>1,862,822</u>	<u>1,861,766</u>
<b>EQUITY</b>			
Accumulated funds at Start of Year		1,861,766	2,210,541
Surplus /(Loss) for the Year		<u>1,056</u>	<u>(348,775)</u>
Accumulated funds at End of Year		<u>1,862,822</u>	<u>1,861,766</u>

The Balance Sheet should be read in conjunction with the notes to and forming part of the Financial Statements. To be read in conjunction with the accompanying Auditor's Report.

## MELALEUCA REFUGEE CENTRE TORTURE AND TRAUMA SURVIVOR'S SERVICE OF THE NT INC.

PROFIT AND LOSS STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2016

	2016	2015
	\$	\$
<b>INCOME</b>		
Contract Services	2,351,253	2,454,208
Funding/Grants	911,654	733,996
Donations & fund raisings	9,399	3,260
Other funding	23,475	20,960
Other Income	7,695	52,193
Sale of Assets	0	3,000
Interest received	11,555	19,447
<b>TOTAL INCOME</b>	<u>3,315,031</u>	<u>3,287,064</u>
<b>EXPENDITURE</b>		
Salaries & Wages	1,970,755	2,256,319
Contract Services	960,079	971,106
Audit fees	23,371	10,300
Depreciation	101,715	100,744
Office Rent	78,515	78,692
Electricity	23,673	29,038
Insurance	69,549	77,521
Telephone	36,533	34,696
Administration	49,785	77,423
<b>TOTAL EXPENDITURE</b>	<u>3,313,975</u>	<u>3,635,839</u>
<b>SURPLUS(LOSS) FOR THE YEAR</b>	<u>1,056</u>	<u>(348,775)</u>

The Profit and Loss Statement should be read in conjunction with the notes to and forming part of the Financial Statements. To be read in conjunction with the accompanying Auditor's Report.

**MELALEUCA REFUGEE CENTRE TORTURE AND TRAUMA SURVIVOR'S SERVICE OF THE NT INC.**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2016**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Constitution and the Northern Territory Associations Act. The Management Committee has determined that the Association is not a reporting entity, because in the Management Committee's opinion there are unlikely to exist users who are unable to command the preparation of reports tailored so as to satisfy all of their information needs. The Association is a not-for-profit entity.

This financial report is therefore a special purpose financial report that has been prepared to meet the requirements of the Northern Territory Associations Act and Regulations and the Association's Constitution. The Association is a not-for-profit entity.

The Financial report has been prepared on an accruals basis and is based on historical cost except where stated, does not take into account changing money values or current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this report.

**(a) Statement of Cash Flows**

The Association does not prepare a statement of cash flows as required by AASB107. The Association believes there is adequate relevant information available from the financial report, and therefore the omission of the statement of cash flows does not adversely affect:

- (i) decisions about the allocation of scarce resources made by the users of the financial report, and
- (ii) discharge of accountability of management and committee of management.

**(b) Property, plant and equipment (PPE)**

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation. The depreciable amount of all PPE is depreciated over the useful lives of the assets to the Association commencing from the time the asset is held ready for use.

The rates used are: Motor Vehicles: 16.67% - 30% (2015: 16.67%)  
 Building renovations: 8.33% (2015: 8.33%)  
 Computer Server: 14.29% (2015: 0%)  
 Computers: 20% (2015: 0%)

**(c) Income Tax**

The Association is a Public Benevolent Institution with all applicable taxation exemptions.

**(d) Employee entitlements**

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee entitlements have been measured at the amounts expected to be paid when the liability is settled.

**(e) Provisions**

Provisions are recognised when the Association has a legal or constructed obligation, as a result of past events for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**MELALEUCA REFUGEE CENTRE TORTURE AND TRAUMA SURVIVOR'S SERVICE OF THE NT INC.**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2016**

**(f) Cash and Cash Equivalents**

Cash and cash equivalents includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

**(g) Revenue and Other Income**

Revenue is measured at fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue. All revenue is stated net of the amount of goods and service tax. Interest revenue is recognised using the effective interest rate method.

Grant and donation income is recognised when the Association obtains control over the funds, which is generally at the time of receipt. The portion of grant income received in the current year that remains unspent at year end is transferred to current liabilities in the balance sheet. Contract services income is recognised when invoiced and fees not received yet will reflect as receivables in current assets.

**(h) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST. Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount receivable or payable to the Australian Taxation Office is included with other receivables or payables in the balance sheet.

**(i) Expenditure for Humanitarian Settlement Services**

Under the terms of the contract with the Department of Immigration and Border Protection (DIBP) amounts paid to legitimate Australian citizens for the purchase of household furniture and transit accommodation expenses are not recorded as non-current assets in the books of the Association. The disbursements are treated as general expenditure and are tracked or substantiated through the documentation.

	2016 \$	2015 \$
<b>2. Cash and Bank Balances</b>		
General Account ANZ	58	192
STA Account ANZ	324	3,504
General Account – Westpac	539,407	20,985
STA Account – Westpac	12,374	1,054
Cash Management Ac - Westpac	617,681	709,442
Cash Reserve Ac – Westpac	238,933	235,873
Cash on Hand - Emergency	-547	355
Electronic Payments Committed	0	0
	<u>1,408,229</u>	<u>971,405</u>
<b>3. Receivables</b>		
Trade Debtors	288,111	367,915
Other Debtors	266	0
Provision for impairment	0	0
	<u>288,377</u>	<u>367,915</u>

**MELALEUCA REFUGEE CENTRE TORTURE AND TRAUMA SURVIVOR'S SERVICE OF THE NT INC.**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2016**

	2016	2015
	\$	\$
<b>4. Property Plant and Equipment</b>		
Building Renovations St Mary's	974,597	974,597
Accumulated Depreciation	<u>(284,257)</u>	<u>(203,041)</u>
	<u>690,340</u>	<u>771,556</u>
Office equipment	46,830	15,542
Accumulated Depreciation	<u>(16,390)</u>	<u>(15,542)</u>
	<u>30,440</u>	<u>0</u>
Motor Vehicles at Cost	191,938	191,938
Accumulated Depreciation	<u>(138,124)</u>	<u>(118,564)</u>
	<u>53,814</u>	<u>73,374</u>
<b>Total Property, Plant and Equipment</b>	<u>774,594</u>	<u>844,930</u>
<b>5. Payables</b>		
Trade Creditors	44,867	17,905
Westpac visa card - Director	-528	52
Westpac visa card – Finance Manager	2,382	885
Australian Taxation ( GST )	103,736	37,909
Australian Taxation (PAYG)	23,208	3
Superannuation	0	91
Accruals Balance	<u>82,619</u>	<u>47,738</u>
	<u>256,284</u>	<u>104,583</u>
<b>6. Employee Entitlements</b>		
Annual Leave	163,000	167,596
Long Service Leave - current	<u>58,581</u>	<u>50,305</u>
	<u>221,581</u>	<u>217,901</u>

**7. Economic dependency**

The Centre receives significant grant funds from both the Federal and Northern Territory Governments to provide various assistance and support services to refugees and the survivors of torture and trauma and their families. The financial report has been prepared on a going concern basis on the expectation that this funding will continue.

<b>8. Unexpended Grants Summary</b>	<b>B/fwd.</b>	<b>Grant Income</b>	<b>Movement for</b>	<b>Unexpended</b>
	<b>Balance</b>	<b>received</b>	<b>year</b>	<b>Grant</b>
	\$	\$	\$	\$
Dept of Health & Ageing - PASTT	0	359,048	337,954	21,094
Australian Redcross Society	0	132,814	57,814	75,000
Office of Youth Affairs – youth vibe	<u>0</u>	<u>1,700</u>	<u>0</u>	<u>1,700</u>
<b>Total Unexpended Grants</b>	<u>0</u>	<u>493,562</u>	<u>395,768</u>	<u>97,794</u>

**9. Commitments**

We have a commitment to lease the building for 12 years (4 June 2012 – 3 June 2024).



*“Valuing Compassion means empathy, understanding and kindness are central in our work and workplace relationships”*

## MELALEUCA IN 2015 - OUR STAFF ROLL

### SUPPORT SERVICES TEAM

Caz Coleman	Chief Executive Officer (end Aug 16)
Allison Stewart	Program Manager/Acting Director (end Sep 15)
Jane Black	Program Manager
Christina Sutcliffe-Thomas	Operations Manager (end Apr 16)
Kirstine Cossens	Acting Operations Manager (end Jul 16)
Anura De Silva	Finance Manager / CFO
Dawn Harte	Finance Officer
Wulan Morling	Administration & WHS Officer
Regina Andrua	Facilities & Tenancy Support
Badawl Ismial	Vehicle maintenance Worker
Jaime Marr	Reception (end Dec 15)
Bonnie Dawson	Administration Assistant (end Jun 16)
Karin Burla	Reception (end Jul 16)
Ali Baydoun	IT Manager (end Jul 16)
Hassan Baydoun	IT Assistant (end Jul 16)

### SETTLEMENT TEAM

Sarah Kavanagh	Team Leader - Settlement
Esther Canmue	Case Coordinator
Nadina Morarescu	Case Coordinator
Tapiwa Mbakile	Case coordinator
Spencer Platten	Property Manager (end Jan 2016)
Olivia Kelly Cruz	Housing Manager
Atheel Aljanabi	Housing Maintenance
Andrea Ausserwinkler	Volunteer Coordinator (end Mar 2016)
Akshy Athukorala	Volunteer coordinator

## MELALEUCA IN 2015 - OUR STAFF ROLL

### COUNSELLING TEAM

Andrea van der Werf	Counselling - Services Manager
Debi Bodden	Counselling - Services Manager (LWOP)
Albert Adakpoku	Counsellor
Prathiba Subramaniam	Counsellor
Richa Pant	Youth Services Coordinator
Linda Hopkinson	Counsellor (end May 16)
Natalie Bellew	Counsellor (end Jul 15)
Sophie Zografos	Counsellor (end Apr 16)
Lian Parry	Counsellor (end Sept 15)
Janene Howat	Counsellor (end Jul 16)
Megan Knee	Counsellor (end Jul 16)
Daniel Wong	Counsellor (end Jul 16)

### COMMUNITY DEVELOPMENT TEAM

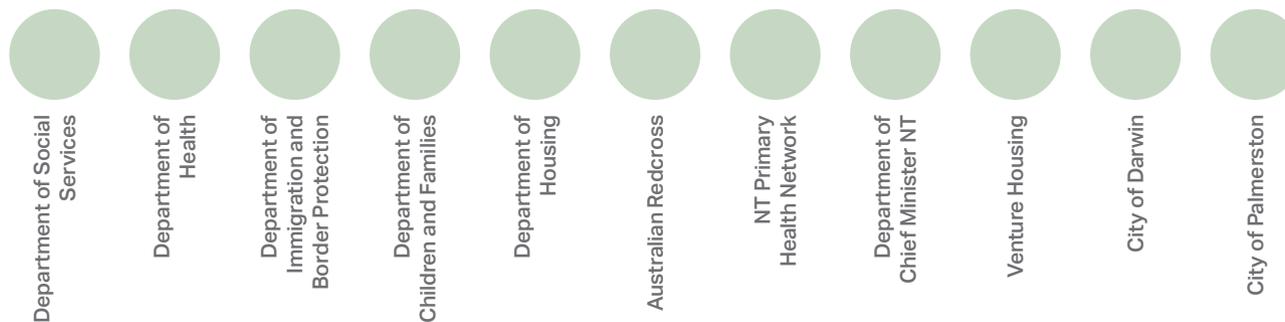
Naomi Brown	Team Leader – Community Development
Justine Mickle	Team Leader – Community Development (end Nov 15)
Joan Washington	Trainer / Capacity Building
Gail Price	World Refugee Day Coordinator
Issa Yusuf Ahmed	Family Harmony Program Coordinator
Annie Nkiere Biongo	Family Harmony Program Support Worker
Sheereen Fatima	Family Harmony Program Support Worker
Daniel Bachiera	Family Harmony Program Coordinator

*A big “thank you” also to our valued casual staff and volunteers whose contribution made the positive client outcomes generated in the year possible*

## BOARD OF MANAGEMENT MEMBERS 2015-16

NAME	POSITION
Ross Springolo	Chair
Paresh Raj Ghimire	Treasurer
Libby Armitage	Public Officer
Colin McDonald	Ordinary Member
Allison Stewart	Ordinary Member
James Smith	Ordinary Member
Emily Raso	Ordinary Member
Catherine Curry	Ordinary Member
Amanda Gunn	Ordinary Member – Resigned Part Year
Kirstine Cossens	Ordinary Member – Resigned Part Year

We thank you



## OUR PATRONS

Mrs Sue Roman

Reverend Bishop D Eugene Hurley DD – Bishop of the Diocese of Darwin

Sir Francis Gerald Brennan, AC, KBE, QC

## GET INVOLVED, STAY INFORMED AND DONATE

We invite you to actively participate, follow us or support us in the work we do supporting refugee and asylum seeker settlement in the Northern Territory.

You may do so by:



### FOLLOW US

Participate in Melaleuca's Facebook community to join discussions about refugee and asylum seeker issues and events

 /melaleucacentre



### ACTIVE PARTICIPATION

Join as an associate Member to receive our newsletter and priority access to special events

Make a donation of your time as volunteer with Melaleuca in supporting activities in the community.



### SUPPORT US

Make a financial donation to continue Melaleuca programs

Sponsor one of our events such as World Refugee Day Celebrations

[www.melaleuca.org.au](http://www.melaleuca.org.au)



Torture and Trauma Survivors' Service of the NT Inc.

Melaleuca Refugee Centre | 24 McLachlan Street, Darwin NT 0800 | [www.melaleuca.org.au](http://www.melaleuca.org.au)

PO Box 1930, Darwin NT 0801 | Phone: 08 8985 3311 | Fax: 08 8985 3322

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